

*When I purchase **Audition Manager**, do I need to specify which version I need: PC, Mac 10.x, or Mac 9.x ?*

No. You will receive all three versions of both **Audition Manager** and **Remote Registration**. All the files created by these two program are completely interchangeable. For example, you can start on a PC, then change to a Mac. Just bring your data file with you.

*We have 200 people in our band association. Is it really OK to send a copy of **Remote Registration** to all these people at no additional charge?*

Absolutely. To make **Audition Manager** as time-saving as possible, it is necessary to get data as conveniently as possible.

*I hate installing another program on my PC. It always seems to have registry problems when I'm finished. Does **Audition Manager** mess with the registry?*

Good news! **Audition Manager** and **Remote Registration** do not affect in the registry at all. You can simply place it in any directory and begin using it. There is no install procedure.

We don't want a time schedule. Do I have to use a schedule?

No. It's not required. When you do your printout, you can specify that times should not be printed.

I think I've found a bug in the program. What do I do.

Contact Barry Lumpkin immediately. Be prepared to give him very specific information about when the problem occurred and what error messages were given. Sometimes he can have the problem corrected in less than 24 hours.

How do I create a printout of all the students listed alphabetically?

Go to the "Students" window. Click the Last Name heading. Print.

What's the best way for the chair of the event to keep up with all the emails with attachments?

Most email services allow the user to create aliases. For example, if your email address is bob@comcast.com, you could create a new one called auditions@comcast.com. Have all your **Remote Registration** email sent to this account. Then, using the search feature of your email program, you can get a list of all emails to auditions@comcast.com with attachments.

Some users choose to set up their email program to automatically send **Remote Registration** emails to a separate directory. In Outlook Express, Tools/Message Rules has this feature.

Why put the students on an audition schedule rather than having all of them stay on property until all auditions are done.

There are several reasons:

1. There are fewer people on campus at a given time during the day. Crowd management is so much easier!
2. Directors can post schedules and directions and tell the students to arrive one hour before the audition. No more renting buses and staying all day.
3. Students can go home after their audition. Results can be posted on a web page for them to check later.

*At home I have a PC, but at school I have a Mac. I'd like to email my data to myself at school and continue working on **Audition Manager** there. Possible?*

You should have no problems switching between platforms.

I know, I'm strange... but I need a Linux version. Do you have one?

Yes and no. Yes we can compile to Linux, but we have not tested this version. If you would like to give it a try, let us know.

Here are the system requirements: Any x86-based Linux distribution with GTK+ 2.0 (or higher), Glibc-2.3 (or higher) and CUPS (Common UNIX Printing System), which includes: Red Hat Enterprise 3, SuSE Linux 8.1 (and higher), Mandrake Linux 9.1 (and higher)

I see in your list of categories there is no Bass Trombone. We need this category. Can it be added?

Yes, you can add as many different categories as you like. Use the button at the bottom, left of the [Setup/ Categories](#) screen.

*I'd like to see how each school did at the auditions. Can **Audition Manager** display this?*

Yes. Go to the [Results](#) window and click the school heading.

*I'm very concerned that the judges will make marks on the card that will confuse **Audition Manager**? Do we need to add extra people to check each form?*

The likelihood of confusing the Chatsworth Card Reader or **Audition Manager** is very slim. There are extensive error checking routines to catch double-marked lines, omitted lines, stray marks, omitted or incorrect ID numbers, and judge number errors.

What happens if someone bubbles in the wrong ID number on an Adjudication Form?

ID numbers are absolutely THE most critical element in all the scoring.

Audition Manager does check to see if a student has already received scores which makes it possible to catch some ID errors; but, this is not always effective. What if the wrong ID number belongs to a no-show? You might never notice the error.

What can be done to assure that the ID number is correctly marked on the Adjudication Form?

The student **MUST** sign the back of the form. This action is the absolute best way to check the ID for accuracy. When the form is feed, the person at the computer should check the name that comes up on the screen against the signature. If it's a match, you know, without the slightest doubt, that the ID number is correct.

In addition to this, the judge, monitor, and tally checking person should also check for accuracy.

We have five judges per judging room. Must we staple the five forms together?

Yes. **Audition Manager** requires that all the judges' forms for a student be feed at the same time. You can imagine what a problem there would be if a single form was misplaced. Having the forms feed one right after the other resolves most of the lost-card problem.

What if we're in the middle of the audition and have a power failure? What happens to the data?

Unfortunately, those of us who have worked with computers for any length of time know that crashes, power failures, system hangs are part of life. Be prepare in case something goes bonkers.

I recommend this procedure during the tallying of results:

1. Feed about 10-20 forms.
2. Save.
3. Put the saved forms in a box.
4. Go back to number 1.

If there's a power failure or crash, you will only have to refeed the forms that are not in the box.

It's also great to copy the **Audition Manager** files about every hour, then start and new box labeled with the time of the last backup.

If you're a maverick and refuse to save often and backup, there's one good thing: The Adjudication Forms can be refeed very quickly.

*We have students taking the ACT on the day of the auditions. Will **Audition Manager** allow them to be scheduled last during the day?*

Yes. In the Students window, mark students who need to be scheduled last in the schedule box.

Note: Scheduling for the afternoon may be impossible. For example, if the Oboes are heard in the morning and the Bassoons in the afternoon, a student who plays Oboe will not have a afternoon time available. You'll just have to work this problem out without **Audition Manager**.